

In this briefing sheet, we consider those parts of the **application form** that need to be considered when assessing an application for a **School Exchange Partnership** under KA2.

Section of the Application Form:	Core Content:	RELEVANCE	DESIGN	CONSORTIUM	IMPACT-DISSEMINATION
☞ Context	Title; Start Date; End Date; Duration; NA; Language.		<input checked="" type="checkbox"/>		
☞ Project Summary	Short Summary with Translation in English (as needed).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
☞ Participating Organisations	Applicant and Partner Organisations (OID; legal name; country; contact details; profile; legal representative).			<input checked="" type="checkbox"/>	
☞ Project Budget Summary	Total Grant; Breakdown of Budget Items.		<input checked="" type="checkbox"/>		
☞ Timetable	List of Activity Types; Starting Period; Description.		<input checked="" type="checkbox"/>		
☞ Project Description	Priorities and Topics (horizontal and/or field-specific; justification); Project Description (motivation; objectives; results; activities; use eTwinning; links to past/ongoing eTwinning projects); Participants (pupil and staff involvement; involvement of participants with fewer opportunities).	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
☞ Management and Implementation	Funds for Project Management and Implementation; Tasks and Responsibilities of Partner Schools; Cooperation and Communication Plans (including management meetings, events and local activities).; Partner Selection; Newcomers.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
☞ Learning, Teaching, Training Activities	Field; Activity Type; Title; Participating Organisations; Starting Period; Duration; Country; Description; Plans for Combining Physical Mobility and Virtual Exchanges (through eTwinning); Participants; Budget.		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>
☞ Special Costs	Special Needs Support; Exceptional Costs		<input checked="" type="checkbox"/>		
☞ Follow-up (including Dissemination and Sustainability)	Plans for Assessing Achievement; Expected Longer-term Impact on Participating Schools; Target Audiences and Plans for Sharing Project Results; Wider Beneficiary Audiences.				<input checked="" type="checkbox"/>



## Key Action 2: Strategic Partnerships

### WHERE TO LOOK

### School Exchange Partnerships

In addition to the application form, we advise you to review pages 113-114 of the Erasmus+ Programme Guide (Version 1, 2020).