

In this briefing sheet, we consider those parts of the **Application Form** that need to be considered when assessing a KA2 Strategic Partnership application relating to Adult Education, School Education (not SEPs), Higher Education and VET. For School Exchange Partnerships (SEPs), a separate “Where to Look” briefing sheet exists.

| Section of the Application Form: | Core Content | RELEVANCE | DESIGN | CONSORTIUM | IMPACT-DISSEMINATION |
|---|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| ☞ Context | Title; Start Date; End Date; Duration; NA; Language. | | <input checked="" type="checkbox"/> | | |
| ☞ Project Summary | Short Summary with Translation in English (as needed). | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| ☞ Participating Organisations | Applicant Organisation (OID; legal name; country); Partner Organisations (OID; legal name; country). | | | <input checked="" type="checkbox"/> | |
| ☞ Project Budget Summary | Total Grant. | | <input checked="" type="checkbox"/> | | |
| ☞ Timetable | List of Activity Types (intellectual outputs; multiplier events, etc.); Starting Period; Description. | | <input checked="" type="checkbox"/> | | |
| ☞ Project Description | Priorities and Topics (horizontal and/or field-specific; justification); Project Description (context; needs; objectives; results; innovation; partners; newcomers; roles, tasks and responsibilities); Participant Involvement (including participants with fewer opportunities). | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| ☞ Preparation | Preparatory Activities (e.g. administration; communication; selection; stakeholder involvement). | | <input checked="" type="checkbox"/> | | <input checked="" type="checkbox"/> |
| ☞ Management and Implementation | Use of Funds for Project Management and Implementation; Transnational Project Meetings; Time, Risk and Budget Management; Project Methodology; Cooperation and Communication. | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | |
| ☞ Intellectual Outputs | Title; Start/End Dates; Description; Type; Division of Work; Leading and Participating Organisations; Budget. | | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| ☞ Multiplier Events | Title; Country; Start/End Dates; Description; IOs Covered; Leading Organisation; Participants; Budget. | | <input checked="" type="checkbox"/> | | <input checked="" type="checkbox"/> |
| ☞ Learning, Teaching, Training Activities | Field; Activity Type; Title; Description; Participating Organisations; Duration; Country; Starting Period; Participants; Budget; Added Value; Participant Selection; Plans for Learning Recognition. | | <input checked="" type="checkbox"/> | | <input checked="" type="checkbox"/> |
| ☞ Special Costs | Special Needs Support; Exceptional Costs | | <input checked="" type="checkbox"/> | | |
| ☞ Follow-up | Expected Impact (participants; organisations; local, regional, national, European levels); Impact Measures. | | | | <input checked="" type="checkbox"/> |
| ☞ Dissemination and Sustainability | Dissemination (targets; activities; roles; resources); Open Access; Activities to be Maintained and Resources. | | | | <input checked="" type="checkbox"/> |

In addition to the application form, we advise you to review the Erasmus+ Programme Guide (Version 1, 2020), especially the descriptions of Key Action 2 and Strategic Partnerships (pages 98-123 and 294-305) and the introduction to Dissemination and Exploitation (pages 312-317).



Key Action 2: Strategic Partnerships

WHERE TO LOOK

Adult Education,
School Education,
Higher Education
and VET